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3. Retirement Applications:

| <u>CIARDS</u> | <u>Voluntary</u> | <u>Involuntary</u> | <u>Mandatory</u> | <u>Disability</u> | <u>Sub-Totals</u> <u>March - April</u> |
|---------------|------------------|--------------------|------------------|-------------------|---|
| 1-31 March | 80 | 3 | 3 | 9 | 95 |
| 1-18 April | 67 | 11 | 0 | 12 | 90 |
| | | | | | |
| <u>CSC</u> | <u>Optional</u> | <u>Disc. Serv.</u> | <u>Mandatory</u> | <u>Disability</u> | |
| 1-31 March | 25 | 19 | 10 | 19 | 73 |
| 1-18 April | 29 | 51 | 6 | 21 | 107 |
| TOTALS | | | | | 168 |
| | | | | | 197 |

4. Skills Development Training: We have completed a six-month schedule for the SP Skills Development Program which is an in-house OP program designed to update and/or present new personnel concepts covering a particular segment of personnel management practices to personnel officers.

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5. Cooperative Education Conference: As noted in last week's report, [REDACTED] attended the Southeast Regional Cooperative Education Conference in Atlanta this week. He reports that it was small enough (200) to permit a frank exchange of thoughts and problems. There were various workshops and a panel of co-op students who discussed the program from a positive standpoint.

6. Position Management: A meeting was held with the Deputy Chief, [REDACTED] to discuss proposed position realignment in the Sigint Training Department. Also, a meeting was held with the Deputy Chief, Special Programs Division, OC, to discuss proposed changes in the Electronic Installation/Maintenance/Repair Facility [REDACTED]

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7. Voluntary Investment Plan: As reported last week, the VIP Board of Trustees decided to sell Everest and invest the proceeds in a guaranteed interest plan managed by Connecticut General Life Insurance Company. We can now advise you that the guaranteed rate of interest for the balance of 1973 will probably be no less than 7 1/2%. The Board also

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agreed to sell Fidelity Capital and invest the proceeds in a "unit" package composed of The Chemical Mutual Fund and T. Rowe Price Growth Fund on a 50-50 basis. The exact time that this changeover will be made has not been determined as there are numerous details to be worked out.

8. Vacancy Notices: As a result of the Headquarters bulletin announcing the existence of Vacancy Notice Books in the Library and Staff Personnel Division, interest in vacancies has been rather heavy. Clerical Staffing Branch has received in excess of 65 telephone inquiries and during the early part of the week employees were standing in line in SPD in order to read the Vacancy Notice Book.

9. Suggestion Awards Committee: The Committee recommended approval of 15 suggestions this week. The awards were to employees in the following components:

Directorate of Management and Services

Office of Communications - 3 awards - \$1,325
(1 - \$1,000 Joint Award; 1 - \$75; 1 - \$250)

Office of Finance - 1 award - \$300

Office of Logistics - 1 award - \$250

Office of Security - 1 award - \$240

Directorate of Intelligence

National Photographic Interpretation Center - 5 awards - \$1,095
(1 - \$85; 1 - \$500; 1 - \$300; 1 - \$135; 1 - \$75)

Directorate of Operations

EUR - 1 award - \$200

ISD - 2 awards - \$280
(1 - \$175; 1 - \$105)

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Directorate of Science and Technology

FMSAC - 1 award - \$100

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11. Military Reserve Speakers:

a. General Lewis B. Hershey, US Army Retired, has accepted an invitation to address the members of the Agency's Naval Reserve unit on Monday, 23 April 1973. He will talk on the subject, "Mobilisation Planning." The meeting will be conducted in Room 1 A 07 at 1730 hours.

b. Colonel Stephen A. Farris, Jr., US Air Force, a faculty member of the Industrial College of the Armed Forces, will address the members of the Agency's military reserve unit who are members of the Army, Air Force and Marines on Monday, 23 April. He will speak on the subject "China." The meeting starts at 1745 hours and will be held in the auditorium.

Next Week's Activities

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1. **Co-op Program:** [REDACTED] will be in New York next week to attend the International Cooperative Education Conference.

2. **Review of Regulations:** We will continue our exhaustive review of Personnel [REDACTED] Regulations to identify any areas of unnecessary restrictiveness and to propose improvements where appropriate.

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/s/Harry B. Fisher

Harry B. Fisher
Director of Personnel

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